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	Title: JOB DESCRIPTION	FM-15 Issue 2
	Department: HUMAN RESOURCES	Issue Date : 27/10/2015

JOB DESCRIPTION

Job Title:	IPC Operative
Reporting To:	Production Supervisor

PURPOSE OF JOB

Build of PCB assemblies to IPC 610 class's 2 and 3 standards. Hand soldering of thru-hole components, component fit and crop prior to wave solder, selective solder and PCB cleaning processes.

TECHNICAL KNOWLEDGE/QUALIFICATIONS

- At least 3 years' experience in PCB production
- Educated to GCSE standard or equivalent
- Hand soldering IPC 610 trained
- Use of fine tools and microscopes
- Computer literate

PRIMARY ROLES & RESPONSIBILITIES

- Build product according to customer specifications and requirements
- Ensure all work is completed to specified levels of acceptable workmanship.
- Follow company procedures and work instructions at all times.

OTHER RESPONSIBILITIES

- Adhere to the Health and Safety requirements and regulations
- Adhere to the Company IT and Data policy
- Comply with the statutory requirements and regulations and Company requirements
- Carry out any other reasonable request which is for the benefit of the business
- Assist in the training of team members ensuring best practice standards are maintained